

## CHIEF EXECUTIVE OFFICER



### Warmun Community Inc

Warmun (Turkey Creek), east Kimberley WA

**Annual salary \$120,000 - \$130,000**

6 weeks annual leave

Accommodation; modern, fully maintained four bedroom airconditioned house with subsidised rent.

Vehicle; fully maintained 4 wd for business and private use except during annual leave.

Initial a 12-month contract will be offered. A 6 months probationary period applies. Subject to satisfactory performance a contract extension will be offered.

One return airfare per year for the CEO and his/her immediate family living with him/her in the community to home in Australia. To be taken with annual leave and available after 12 months employment.

Relocation expenses up to \$10,000 on presentation of receipts for incumbent and immediate family.

Repatriation expenses up to \$10,000 on presentation of receipts after 12 months employment.

Warmun Community is the hub of cultural, social and economic life for the Gija people.

Warmun is 200 km east of Kununurra on the all weather Great Northern Highway in the east Kimberley of WA. It has a population of approximately 450, and facilities include a modern Clinic, Catholic school, Police Station, world renown Arts Centre, community store and sports facilities. A community owned roadhouse is adjacent on the highway.

For more information see: [www.facebook.com/gijacountry](http://www.facebook.com/gijacountry)

And [en.wikipedia.org/wiki/Warmun\\_Community](http://en.wikipedia.org/wiki/Warmun_Community), Western Australia

### The Role of CEO

An ideal candidate for the CEO position at Warmun will value collaboration and accountability and have well developed skills in community development and organisational leadership. Warmun is seeking an energetic experienced individual committed to effective service delivery in an Aboriginal community context. The CEO will work closely with the Council Board to build and maintain a resilient and culturally strong future for Warmun community.

The CEO is accountable to the Warmun Community Council which comprises elected Gija representatives. Responsibility for the management of the organisation includes ensuring the quality, delivery and sustainability of locally run programs comprising municipal services, early learning, youth engagement, aged care, and social and emotional wellbeing programs.

The CEO will develop and support local Aboriginal leadership and governance capacity, making sure decision-making is in line with the interests of all Warmun community members. The responsibilities require skills and experience in economic and community development, governance and advocacy, strategic and operational planning, policy development, finance and asset management, human resources and project management. Experience in grant application preparation will be well regarded.

The CEO will need to demonstrate unquestionable integrity and willingness to be hands-on in day-to-day operations. The role includes encouraging organisational excellence, building positive and enduring relationships with a range of stakeholders and partners and to motivate people to work towards Warmun's vision and goals.

An Office Manager position is also vacant. Couples are encouraged to apply to both positions. A job description for the Office Manager position is available on request.

### **Applications**

Please forward your application to:

[Officemanager@warmun.org.au](mailto:Officemanager@warmun.org.au)

Inquires may be directed to Graeme Eley on 0427 867 245 or email [burleyconsulting@outlook.com](mailto:burleyconsulting@outlook.com).

Applications should include; 1. your Curriculum Vitae, 2. claims against Selection Criteria and 3. three professional referees and their contact details.

Applicants must have; 1. unrestricted rights to work in Australia, 2. up-to-date Covid vaccinations, 3. current Drivers Licence, 4. Police clearance and eligibility for Working with Children's Card.