# Example letter of support from participant’s corporation

**About this letter:** This is an example letter of support your board may use for a person applying for an ORIC-supported position to study the BSB41021 Certificate IV in Aboriginal and Torres Strait Islander Governance in 2025.

**Instructions:** Please have your corporation’s board of directors complete the letter and email it to training@oric.gov.au

To whom it may concern

We confirm that the board of **<insert corporation name>** has been approached by **<insert director’s name>** seeking the board’s support for them to undertake study to attain the **BSB41021** **Certificate IV in Aboriginal and Torres Strait Islander Governance** qualification.

The board understands that ORIC is offering a limited number of places to eligible directors in 2025. The course will be provided by an approved registered training organisation (RTO) engaged by ORIC.

### Acknowledgement of study requirements

The board acknowledges that study for the BSB41021 Certificate IV in Aboriginal and Torres Strait Islander Governance will require the following:

* successful completion of 12 units – 7 core units and 5 elective units.
* participation in 4 one-week residential blocks to be held in Brisbane, Qld on:
	+ Block 1: 16–20 June (5 days)
	+ Block 2: 28 July – 1 August (5 days)
	+ Block 3: 1–5 Sep (5 days)
	+ Block 4: 13-17 October (5 days)
* study and completion of assessments between the residential blocks.

### Corporation support for study

The board agrees that undertaking BSB41021 Certificate IV in Aboriginal and Torres Strait Islander Governance is appropriate to the professional development requirements of **<insert participant’s name>**.

The board has agreed to endorse **<participant name>** to apply for a supported place in ORIC’s 2025 intake.

This decision was made by resolution of the board on **<insert date of the board meeting>**.

Signed by **<insert name>** on behalf of the board of directors.

Signed:

Date: