**Template directors’ declaration for approving financial and directors’ reports**

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| --- | --- |
| **Corporation name:** |  |
| (the corporation) |  |
|  |  |
| ICN: |  |
|  |  |
| **MINUTES OF DIRECTORS’ MEETING** | |
| **Date:** |  |
| **Location:** |  |
| **Time:** |  |
| **Present:** | see attached attendance list |
| **Apologies:** | see attached list of apologies |
| **Chairperson:** |  |
| **Quorum:** | A quorum of directors was present at all times during the meeting. |
| **Notice of meeting:** | The notice of the directors’ meeting was, with the permission of the directors, taken as being read. |
| **Resolution:** | The following resolution was passed by at least 50 per cent of directors attending the meeting. |
|  | **THE DIRECTORS RESOLVED:** |
|  | 1. that, in their opinion, there are reasonable grounds to believe that the corporation will be able to pay its debts when they become due and payable |
|  | 1. that, in their opinion, the financial statements and notes are in accordance with the *Corporations (Aboriginal and Torres Strait Islander) Regulations 2017* (CATSI Regulations), including: 2. compliance with the accounting standards 3. providing a true and fair view of the financial position and performance of the corporation/consolidated entity (strike out whichever is not applicable) |
|  | 1. to approve the directors’ report made on (insert date of directors’ report) |
| **Closure:** | There being no further business the meeting was declared closed at (insert time) |
| **Confirmed:** |  |
|  | (Signature of chairperson/director) |
|  |  |
|  | (Name of chairperson/director |