**Template directors’ declaration for approving financial and directors’ reports**

|  |  |
| --- | --- |
| **Corporation name:**  |  |
| (the corporation) |  |
|  |  |
| ICN:  |  |
|  |  |
| **MINUTES OF DIRECTORS’ MEETING** |
| **Date:** |  |
| **Location:**  |  |
| **Time:**  |  |
| **Present:**  | see attached attendance list |
| **Apologies:**  | see attached list of apologies |
| **Chairperson:**  |  |
| **Quorum:**  | A quorum of directors was present at all times during the meeting. |
| **Notice of meeting:**  | The notice of the directors’ meeting was, with the permission of the directors, taken as being read. |
| **Resolution:**  | The following resolution was passed by at least 50 per cent of directors attending the meeting. |
|  | **THE DIRECTORS RESOLVED:** |
|  | 1. that, in their opinion, there are reasonable grounds to believe that the corporation will be able to pay its debts when they become due and payable
 |
|  | 1. that, in their opinion, the financial statements and notes are in accordance with the *Corporations (Aboriginal and Torres Strait Islander) Regulations 2017* (CATSI Regulations), including:
2. compliance with the accounting standards
3. providing a true and fair view of the financial position and performance of the corporation/consolidated entity (strike out whichever is not applicable)
 |
|  | 1. to approve the directors’ report made on (insert date of directors’ report)
 |
| **Closure:** | There being no further business the meeting was declared closed at (insert time) |
| **Confirmed:**  |  |
|  | (Signature of chairperson/director) |
|  |  |
|  | (Name of chairperson/director |