



Deputy CEO

Position description

Award	SCHADS level 8
Salary	Base salary \$130,000 per annum plus 11% superannuation; 17% leave loading; salary packaging worth around \$15,000
Location	Darwin
Reports to	CEO
Requirements	C-class driver's licence; criminal history check; Ochre card; willingness to travel by 4WD and light aircraft

About AHNT

Aboriginal Housing Northern Territory (AHNT) Aboriginal Corporation incorporated in August 2019 as the first peak body advocating for Aboriginal-controlled housing in the Northern Territory (NT). We have a membership of 19+ Aboriginal-controlled organisations that provide housing and related services in town camps, remote communities and homelands, and we work closely with the four land councils of the NT. We are the NT's leading voice on Aboriginal housing, homelands reform and sector capacity-building, and we are governed by up to 16 Aboriginal leaders.

AHNT is a member of the Aboriginal Peak Organisations NT Alliance (APO NT) and National Aboriginal and Torres Strait Islander Housing Association (NATSIHA). We have a memorandum of understanding (MoU) with NT Shelter as the peak for NT housing and homelessness, advocating for a shared approach to improving housing options for Aboriginal people. AHNT is also an important member of Community Housing Industry Association NT (CHIA NT).

Our values

In all our work we embody these values:

- **cooperative** – we work together
- **culturally strong** – we are community-led and respect Aboriginal knowledge
- **strengths-based** – we focus on what works
- **trustworthy** – we are reliable and committed
- **innovative** – we try new ways

About the role

The Deputy CEO supports the CEO by managing the day-to-day operations of AHNT and is integral to meeting the goals of the strategic plan. Their role includes managing contracts, staff and recruitment, preparing funding applications and reports, representing AHNT in various forums, proposing new initiatives and advising on business systems and processes.

Key duties and responsibilities

As Deputy CEO you will:

- **lead reforms** to strengthen the Aboriginal-controlled sector across homelands, remote communities and town camps
- **provide strategic advice** to the CEO, board and member organisations on reforms and anticipated or emerging issues
- **maintain strong partnerships** with the land councils, NT and Australian governments, NATSIHA, APO NT, NT Shelter and CHIA NT.
- **support the CEO** on the Joint Steering Committee (JSC) for Remote Housing Northern Territory in achieving the outcomes of the 10-year \$4b investment in remote housing and homelands
- work closely with the NT and Australian governments to **coordinate and drive growth of community housing** in the NT
- collaborate with the CEO and staff to **build organisational capability** and work toward the objectives outlined in our *Strategic Plan 2024–27*
- **ensure best-practice accountability** and transparency for funding partners
- **facilitate a ground-up approach** to optimise outcomes for Aboriginal, including priority reforms under Closing the Gap

Selection criteria

Essential

1. Well-developed **strategic, conceptual and analytical skills** including the ability to read local and national political landscapes and to take and manage risks so that AHNT remains well-placed to respond and adapt.
2. Exceptional **collaborative and influential skills** with a demonstrated ability to establish and sustain productive working relationships with staff and external stakeholders, to achieve strategic objectives.
3. Well-developed **cultural awareness, sensitivity, and understanding** of both the NT Aboriginal-controlled sector and the reform agendas at both NT and national scale.
4. Sound **financial and organisational skills** including prioritisation, risk management, budgeting, recordkeeping, accounting and reporting.
5. Excellent **interpersonal skills** to motivate and support people to achieve high-quality outcomes in a complex, high-pressure environment, to de-escalate any conflict and to negotiate respectfully and constructively.
6. Highly-developed oral and written **communication skills** for different contexts, including grant applications / acquittals; media; strategic alliances, Aboriginal-controlled organisations and Aboriginal people for whom English isn't the primary language.

7. **Sound knowledge of historical and contemporary policy and politics** in NT town camps, remote housing and homelands, **and determination to support Aboriginal people** to improve housing on their own terms.

Desirable

- Experience working with the NT and Australian governments and land councils.
- Relevant tertiary qualification.

How to apply

To apply, please send a cover letter addressing your claims against the selection criteria, along with your CV, to hr@ahnt.org.au by midnight on **28 October 2024**.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

